

# Waberthwaite & Corney Parish Council

## Minutes of Annual Parish Meeting held at Waberthwaite& Corney District Village Hall, 7.30 pm on 13<sup>th</sup> May 2024.

Present  
 Chairman N. Southward  
 Vice Chair M Steele  
 Cllrs: J Varden, R Thornton, A Hadwin  
 Clerk: G Savage  
 No members of the public present

Minute Number	Item	Action
15/24	<b>Election of the Chair.</b> Cllr N Southward proposed by Cllr R Thornton and seconded by Cllr A Hadwin. Duly elected.	
16/24	<b>Election of Vice Chair.</b> Cllr M Steele proposed by Cllr R Thornton and seconded By Cllr A Hadwin. Duly elected.	
17/24	<b>Acceptance of Office</b> The Chair and Vice Chair signed the acceptance of office .	
18/24	<b>Apologies</b> Cllrs: A Pritt, A Clegg & E Wilson – This was accepted and approved by the Council.	
19/24	<b>Minutes of Annual Parish Meeting 9<sup>th</sup> May 2023</b> The Minutes of 9 <sup>th</sup> May 2023 were accepted and signed.	
20/24	<b>Election of clerk</b> It was resolved that the clerk would continue in her role.	
<b>There being no other business the Annual General Meeting closed at 7.45 hours</b>		
<b>The normal Parish Council meeting followed on</b>		
21/24	<b>Apologies for absence</b> - Cllrs: A Pritt, A Clegg & E Wilson – This was accepted and approved by the Council.	
22/24	<b>Declaration of Interest</b> – None	
23/24	<b>Minutes</b> - It was proposed by Cllr J Varden, seconded by Cllr R Thornton and resolved that the Chairman sign the minutes of the meeting held on 8 <sup>th</sup> April 2024.	
24/24	<b>Public Participation</b> - None.	
25/24	<b>Progress Reports</b>	
	<b>Highways</b>  <b>25.1 School flashing light speed limit, not working.</b> Cllr A Pratt reported that a new part has been ordered and will be fitted as soon as Cumberland receive the part. No further update.  <b>25.2 EI/190382:</b> Flooding on the Road down The Nook, Langley Farm End. Cumberland Council state assigned to Highways Team, no further update.	Clerk to contact Cllr A Pratt for update.

	<p><b>LDNP</b></p> <p><b>25.3</b> Peggy's Lonning/Hall Waberthwaite – Lonning floods and potholes present. Outstanding footpath repairs and drainage problems on Peggy's Lonning. No further update.</p>	<p>Clerk to monitor, Cllr A Clegg to send photos to Cllr A Pratt.</p>
	<p><b>25.4 Defibrillator St Johns Church/Old Laundry building.</b> Clerk has registered unit with The Circuit and defib is now operational.</p> <p><b>Corney Defibrillator</b> -Clerk spoke to Church representative and electric is turned off at Church and village hall when not in use so this would not be a suitable location. Possible venue to consider would be Irving's, Moorside Farm near the camping Pods. It was resolved that the Parish Council would apply for funding for a solar powered defibrillator unit to be installed in a suitable location (not yet decided) in Corney, if the grant application is successful. This would allow for the defib to be placed in a suitable location without having to rely on electricity supply which is a problem in rural areas.</p>	<p>Clerk to complete the grant application.</p>
	<p><b>25.5 Corney &amp; Broadoak Telephone Box</b> - Clerk has not been able to contact relevant person at HMP on the phone, now drafted letter to send to Governor requesting assistance with the work.</p>	<p>Clerk to send letter to HMP Haverigg.</p>
	<p><b>25.6 Parish Council car park/river bank repair.</b> No update, Cllr R Thornton has not received any response to enquiries about the work. Cllr R Thornton will look at other natural options for the riverbank erosion, for example reed planting.</p>	
<b>26/24</b>	<b>Unitary Councillor report</b> - Nothing to report.	
<b>27/24</b>	<b>Finance</b>	
	<p><b>27.1 To consider the statements of accounts – current a/c £18.32 deposit a/c £11,119.60 – 06/05/2024</b></p> <p>It was proposed by Cllr R Thornton, seconded by Cllr A Hadwin and resolved that the accounts be accepted.</p>	
	<p><b>27.2 To consider the following payments:</b></p> <ul style="list-style-type: none"> <li>• Clerks May salary £104.40</li> <li>• HMRC/PAYE £26.20</li> <li>• Clerks Travel expenses for audit – 2 x return journey to Drigg £35.10</li> <li>• Internal Audit carried out by Fiona Roberts – £70.00</li> <li>• Monthly bank charge £8</li> <li>• ICO Fee £40</li> </ul> <p>It was proposed by Cllr R Thornton, seconded by Cllr J Varden and resolved that the payments be accepted.</p>	
	<p><b>27.3 To note the following payments:</b></p> <ul style="list-style-type: none"> <li>• South Copeland Partnership £905.00 – 8/4/24</li> <li>• S&amp;F Electrical £282 – 9/4/24</li> <li>• Clerks Salary £104.60 – 25/4/24 Different amount due to tax increase</li> <li>• HMRC/PAYE £26.00 – 25/4/24 Different amount due to tax changes</li> <li>• Calc/Nalc Membership £150.71 – 6/5/24</li> <li>• Precept Credit £2600 – 22/4/24</li> </ul> <p>Noted</p>	

	<p><b>27.4 To receive and note the bank reconciliation statements dated 31 March 2024 this statement forms part of the Internal Audit review for financial year end.</b> Accounts verified by internal auditor.</p> <p><b>27.5 To consider the report from the Internal Auditor and act on actions raised.</b> Asset register amended to show updates in line with Calc recommendations.</p> <p><b>27.6 To consider the Budget Comparison Report 2024 and determine action need to address deviations from the budget.</b> None required</p> <p><b>27.7 To approve the accounting statement and Annual Governance Statement and submission.</b> Proposed by Cllr and seconded by Cllr A Hadwin.</p> <p><b>27.8 To consider signing the Accounting Statements for the year 2023/24.</b> It was proposed by Cllr R Thornton, seconded by Cllr A Hadwin and resolved that the accounts be accepted and that the council fulfilled all requirements to submit a Certificate of Exemption.</p>	
<b>28/24</b>	<p><b>Clerk's report on any actions taken under delegated powers.</b> Nothing to report.</p>	
<b>29/24</b>	<p><b>Correspondence for Information:</b> Emails circulated to councillors for information.</p> <p><b>29.1.</b> Meet the Regulator meeting Thursday 23 May from 3:30pm – 5:00pm – Noted</p> <p><b>29.2</b> Letter from South Copeland Active Travel Group and Trudy Harrison requesting representative from the Parish to review Esk to Duddon active travel routes through the Parish. It was resolved that Parish Council were in agreeance for South Copeland Active Travel Group to continue to review routes in our area.</p>	Clerk to respond to email
<b>30/24</b>	<p><b>Planning Applications.</b> No applications received.</p>	.
<b>31/24</b>	<p><b>Parish Matters</b></p> <p><b>31.1</b> Kings Portrait has been delivered. It was proposed by Cllr M Steele, seconded by Cllr A Hadwin and resolved that the Kings Portrait be donated to Waberthwaite &amp; Corney Village Hall.</p> <p><b>31.2</b> Letter from Waberthwaite Primary School Council re donations. It was resolved that the Councillors would make their own personal donations to the event.</p>	Clerk to write to WSC.
<b>32/24</b>	<p><b>Councillors' reports and items for future agenda.</b> None to report</p>	
<b>33/24</b>	<p><b>Date of next Parish meeting.</b> Monday 10th June 2024 in Waberthwaite, Corney &amp; District Village Hall at 7.30pm</p>	

The meeting closed at 8.15 pm.